

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
6:30 P.M. WEDNESDAY MAY 11, 2022

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform.

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Copies of all agenda reports and supporting data are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comment on Items *Not* on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org. Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org, or (b) via the call-in number before each agenda item is presented. For comments submitted *prior* to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to samv@purissimawater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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WEDNESDAY, MAY 11, 2022

Agenda

- 6:30 1. **CALL TO ORDER, ROLL CALL**
- 6:33 2. **PLEDGE OF ALLEGIANCE**
- 6:35 3. **COMMENTS FROM THE PUBLIC**
- 6:45 4. **CONSENT CALENDAR**
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. **REAFFIRM RESOLUTION 2021-07 MAKING FINDINGS PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED COVID-19 STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY OF THE PHWD BOARD OF DIRECTORS AND ITS COMMITTEES TO MEET SAFELY IN PERSON**
- B. **APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD APRIL 13, 2022.**
- C. **APPROVAL AND RATIFICATION OF APRIL 2022 DISBURSEMENTS PAID IN MAY 2022 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR HOLTZ, PHIL WITT, AND ANTHONY STOLOSKI)**
- D. **FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR APRIL 2022.**
- 7:00 5. **HF&H Private Fire Hydrant Fees** **Discussion/Action**
- 7:15 6. **Approve Resolution 2022-03 Accepting as Complete the Natoma Oaks Subdivision Water Main Installation** **Discussion/Action**
- 7:25 7. **2020-2021 Audit Report** **Discussion/Action**
- 7:45 8. **Conservation Committee Report and Valley Water Ordinance** **Update/Action**
- 8:00 9. **Supply Committee Report** **Discussion/Action**
A. **Report from Woodard Curran on ISG/Minimum Amendment projected Financials** **Update**
- 8:15 10. **Approve Resolution 2022-04 Approving Minimum Purchase Transfer from the City of Mountain View to the City of East Palo Alto** **Discussion/Action**
- 8:25 11. **Approve Resolution 2022-05 Amendment to the Amended and Restated Water Supply Agreement Between the CCSF and Wholesale Customers** **Discussion/Action**
- 8:55 12. **Updates to Shut Off Policy for Non-Payments** **Discussion/Action**

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9:05	13.	Approve Resolution 2022-06 Adopting a Mitigated Negative Declaration for the Duval Way/Elena Rd/Padre Ct/Seton/Josefa Ln Water Main Improvements	Discussion/Action
9:10	14.	Approve Resolution 2022-07 Awarding Contract to C2R Engineering the amount of \$1,707,308.00 with a 5% Contingency for the Duval Way/Elena Rd/Padre Ct/Seton/Josefa Ln Water Main Improvements	Discussion/Action
9:20	15.	Approve Task Order 21-22-10 with Pakpour Consulting Group Proposal for Pre-Construction Services in the amount of \$0.00 for the Duval Way/Elena Rd/Padre Ct/Seton/Josefa Ln Water Main Improvements	Discussion/Action
9:30	16.	Approve Additional Service Requests No.2 with EKI Consultants for Additional Scope for Groundwater Report in the amount of \$10,000, total contract amount increased to \$42,000.	Discussion/Action
9:40	17.	Engineer's Report	
	A.	Concepcion/Fremont Road Water Main Improvements	Update
9:50	18.	Attorney's Report	Update
	A.	Bond Authority of PHWD	
10:00	19.	Staff Reports	
	A.	Manager's Report	Update
	a.	Fire Hydrants	Discussion/Action
	B.	Field Report	Update
	C.	Customer Communications	Update
10:20	20.	Directors' Report	Update
	A.	BAWSCA, Valley Water, ACWA/JPIA and other agency topics	
	B.	Director Comments	
10:30	21.	Agenda Items June 8, 2022	Discussion
10:35	22.	ADJOURNMENT	Action

Accessibility for Individuals with Disabilities

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to samv@purissimawater.org or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.